

Upcoming Dependent

Eligibility Verification

**If you have a dependent enrolled in Kettering Health Network’s health plan, you will be asked to provide documentation to validate eligibility and compliance with the plan’s working spouse provision.**

A partial list of documents you may be asked to provide includes:

- Marriage Certificate

- Federal Tax Return

- Birth Certificate

- Adoption Certificate

- Court Order/QMCSO

- The Benefit Verification and Information Release Authorization Form

# Dependent Eligibility Verification

The purpose of this notification is to inform you of the upcoming Dependent Eligibility Verification. **Your action will be required if you are covering one or more dependents under the Kettering Health Network health plan.**

Upon receipt of information from ConSova, you will need to review your list of dependents to ensure that they meet the eligibility requirements and then follow the instructions provided to submit the required documents for dependent eligibility verification.

# What is a Dependent Eligibility Verification?

A Dependent Eligibility Verification ensures that **only qualified dependents** are enrolled in Kettering Health Network’s benefit plans and ensures proper compliance with the plan’s working spouse surcharge provision.

ConSova’s experience shows that 5% to 8% of enrolled dependents are typically ineligible for the plan. Covering only eligible dependents results in a 3% to 5% reduction of annual plan expenses, which helps reduce the escalation of benefit plan rate increases. This is good for everyone, including you as a member.

# Why is Kettering Health Network conducting an audit?

This audit is one of Kettering Health Network’s efforts to ensure employees have affordable options for healthcare coverage. Covering ineligible dependents increases costs, and those costs are shared by employees through medical premiums.

**Who will be contacting me?**

You will be receiving a mailing from ConSova at your address on record containing important information about the upcoming verification. ConSova is focused on making this process as easy as possible for you; but please understand that if there is not a response from you, this may result in the termination of coverage for your dependent(s). Please be assured and understand that any/all information you provide to ConSova is kept secure and confidential at all times.